

Application Form For Rented Accommodation

Section A – Personal Details

Applicant 1:

Date Completed	
Applicants Name	
Date of Birth	
Contact Tel No	
E-mail Address	
Current Address	
Date Moved In	
Status of Current Address (Private Rental/Owner/Parent or Family Member) Reason for leaving	
Previous Address (If less than 3 years at current address)	
Date Moved in	
Marital Status	<i>(Single/Married/Separated/Partner)</i>
Smoker Status	

Applicant 2:

Applicants Name	
Date of Birth	
Contact Tel No	
E-mail Address	
Current Address	
Date Moved In	
Status of Current Address (Private Rental/Owner/Parent or Family Member) Reason for leaving	

Previous Address (If less than 3 years at current address)	
Date Moved in	
Marital Status	
Smoker Status	

No of people in household: Give names and ages of any dependents:
Do you have any pets? Give details
Have you had any CCJs or rental arrears in the last 6 years? Give details

Section B: Employment Details

Applicant 1:

Employment Status: Employed/Self- Employed/Unemployed etc	
Employers Name & Address:	
Occupation/Position Held	
Commencement Date	
Employers Contact Number	
Employers Email Address	

Applicant 2:

Employment Status: Employed/Self- Employed/Unemployed etc	
Employers Name & Address:	
Occupation/Position Held	
Commencement Date	
Employers Contact Number	
Employers Email Address	

Section C – Current Landlord (if applicable)

Applicant 1:

Current Landlord's Name & Address	
Contact Telephone Number	
Current Monthly Rent	
To Whom is rent paid	
Are Rental Payments up to date?	
Are you currently in receipt of Housing Benefit	Yes/No
If yes, how much per week	

Applicant 2:

Current Landlord's Name & Address	
Contact Telephone Number	
Current Monthly Rent	
To Whom is rent paid	
Are Rental Payments up to date?	
Are you currently in receipt of Housing Benefit	Yes/No
If yes, how much per week	

Section D – Referees

Applicant 1:

We require two people to contact on your behalf to contact for a reference:

(These must not be family)

Name:	Telephone	Address
1.		
2.		

Applicant 2:

We require two people to contact on your behalf to contact for a reference:
(These must not be family)

Name:	Telephone	Address
1.		
2.		

Please provide any other information you feel may support your application:

Please Note:

1. Monies paid as a deposit are refundable provided all debts, damages, rent etc. have been cleared, all monies will be held by the Tenancy Deposit Scheme.
2. You will be required to sign a letting agreement for 1 year lease before taking occupation. If you leave the property within the 1st year you may forfeit your right to your deposit being returned.
3. Two approved guarantors where requested plus 1 months rent as deposit, guarantors where required will have to sign the lease agreement.
4. All DHSS forms must be completed before taking occupation of the subject property.
5. Proof of identity & Address must be provided on returning this application form: Driving Licences, Utility bill, Bank Statement or benefit book are acceptable.
6. If this form is not fully completed you will not be considered for the letting of the property.

DECLARATION:

I/WE CONFIRM THAT THE ABOVE IS TRUE AND ACCURATE AND I/WE UNDERSTAND THE TERMS AND CONDITIONS LAID OUT ABOVE.

Signed:

Applicant 1: _____

Applicant 2: _____